Community Services Building

2355 North US 31, Kewadin, Michigan 49648

[www.torchlaketownship.org](http://www.torchlaketownship.org)

Board Meeting

Tuesday OCTOBER 21, 2025 at 7:00 PM

PRELIMINARY

**(See Township website for YouTube information)**

**(Please turn off all cell phones.)**

A. REPEATING AGENDA

1. Call to order and Pledge of Allegiance Flag of the United States of America
2. Approval of minutes of Regular Board meeting on September 16, 2025
3. Correspondence and announcements
4. Approval of Agenda Content (motion required) **(Final see website Oct 16 - after 2 PM)**
5. Citizen Comment-(limit 4 minutes/person) Comments restricted to Agenda Items

B. CONSENT AGENDA (Department Reports)

Possible Action; Motion to approve all the Consent Agenda, or to remove a report(s) for discussion, then to approve, by consensus, the remaining reports. If a report(s) is removed, it will be discussed and clarified, then voted on by motion to accept or to not accept.

Reports from the following: **(Final** **see website Oct 16 – after 2 PM)**

**1**. Clerk **4**. Ambulance

**2**. Treasurer **5**. Fire Department

**3**. Zoning Administrator **6**. Central Dispatch 911

C. **SPECIAL REPORTS AGENDA**

1. Leslie Meyers – Drain Commissioner and Operator of Dams (10 minutes). Presentation can be found on the website and on constant contact
2. Planning Commission – Andrew Graves
3. FOIA Update – Mary Merchant
4. Financial Overview – Supervisor **(check website for details Oct 16 – after 2 PM)**

**D.** **AGENDA FOR BOARD ACTION**\*

**Board member in ( ) leads discussion and provides attachments as required.**

***Old Business***

**NO OLD BUSINESS**

***New Business* (check website for related documents Oct 16 – after 2 PM)**

1. Motion to increase TLT Board of Trustee Policy 4.7b amount requiring multiple bids from $5,000 to TBD. (Bob)
2. Motion to approve Bill Petersen to Planning Commission (Bob)
3. Motion recognizing Fire Prevention week (Sharon)
4. Appointment of Kristin Graves to ZBA

**E. AGENDA FOR BOARD DISCUSSION**

1. Nothing currently

**F. AGENDA ITEM FOR INFORMATIONAL PURPOSE ONLY**

1. Preliminary discussion to work in partnership with Central Lake’s refuge station
2. Discuss impact of State Revenue Sharing reduction.
3. Awaiting revised quote for installing gutters with gutter guard on CSB building

**G. CITIZEN COMMENT** - (Limit 4 minutes/person) Open to Township Subject Matters

**H. BOARD COMMENT**

**I. ADJOURNMENT**

**J. FUTURE MEETING AND HEARINGS:**

1. **Regular Board Meeting – Tuesday, November 18, 2025, at 7 PM**
2. **Planning Commission Monday, November 17, at 7 pm. Monitor Website for details and agenda**
3. **ZBA – Monitor Website as meetings are driven by case(s) or passage of prior months meeting minutes. Tentative schedule is for November 19, 2025 at 6 PM**

**ALL MEETINGS STREAMED LIVE ON YOUTUBE – CHECK WEBSITE FOR DETAILS AND UPDATES**

\*Any member of the board may ask for a roll call vote on any motion.